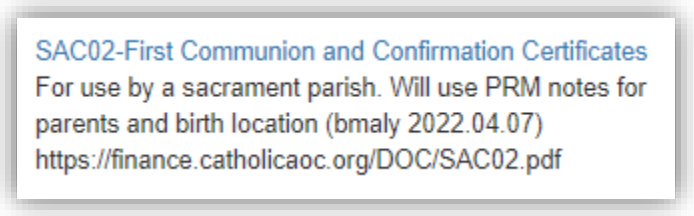
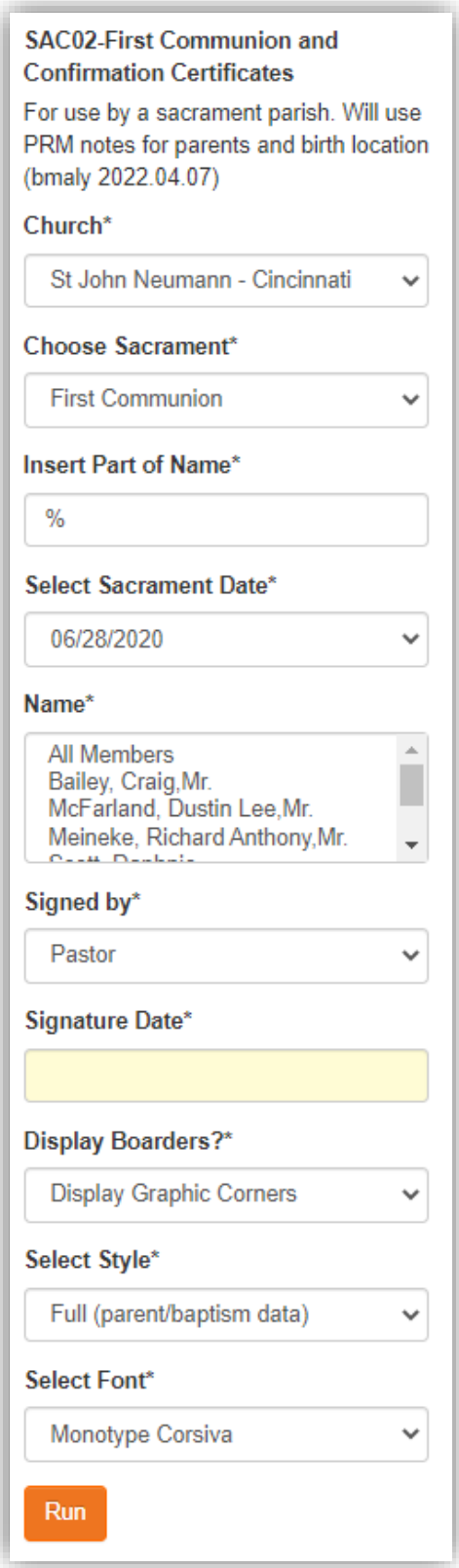
SAC02 – Frist Communion and Confirmation Certificates

Description – For use when home parish is parish of sacrament. Will prepare a single certificate or multiple certificates for a sacrament date. Depends on PRM data for Parents' names and Birth Location, and complete baptism sacrament data. (bmaly 2022.04.07)



Parameters:

- Church
- Select Sacrament
- Enter part of the name (OPTIONAL. Leave % in field for all – this is a wild card search)
- Select Sacrament Date
- Select Name
- Signed by
- Signature date
- Display Borders
- Select Style
- Select Font



Once the sacrament is selected, all the dates on your sacrament records for that sacrament are provided in the Sacrament Date prompt. If there is a need for a specific person's certificate, enter part of the persons name and that date will display in the Date prompt.

Typically, certificates are being prepared for a group of first communicants or confimandus. Selecting the date populates the Name parameter with all the individuals receiving the sacrament on that day. Select one, multiple ('cntl' and click on the multiple names) or 'All Members'.

Signed by, Pastor or Celebrant.

Signature date printed under the signature.

Optionally suppress the graphic images on the corner of the image.

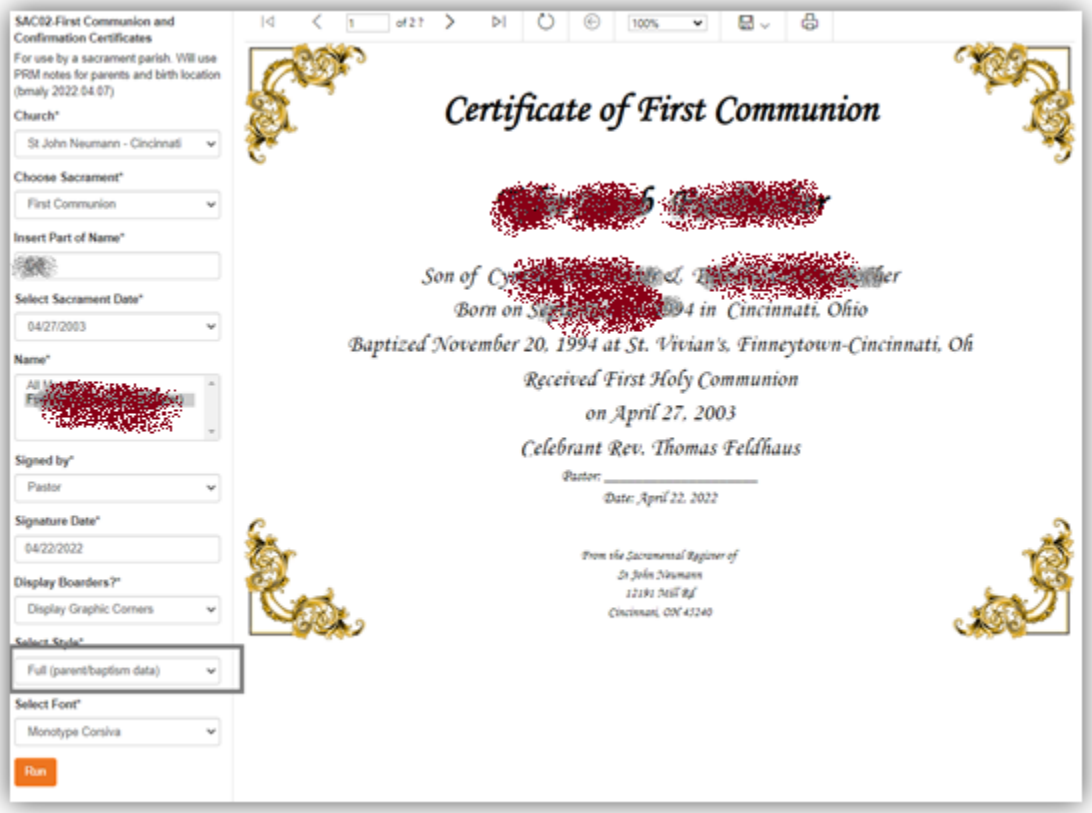
Select Style will permit a 'Simple' or 'Full' format. The default 'full' style formats the certificates with Birth, Baptism and parent information found in the sacrament and PRM note data. If that information is not in the database, select 'simple' format. this will format the certificates without those references.

Full format uses the data much like the Baptism certificates (SAC02 report) where the Baptism Birth Location, Baptism Mother, and Baptism Father is stored in the PRM member notes. Using the Member PRM note type of 'Census' with the nomenclature as follows:

BirthLoc:Cincinnati, OH
BaptismMother:Mother's Name
BaptismFather:Father's Name
Example:



Example of Full format



Example of Simple format (First Communion and Confirmation)

